



Welcome to Setel Office



Content - Getting to the Setel Office

- **General Information**

- Setel Office Location
- How to get to the Setel office ?
- Parking Rates
- Where to Park - How to get to The Right Car Parks ?

- **Building Access Information**

- Registration - Facial Recognition

- **Setel Office Access Information**

- How to Enter Office Using Facial Recognition
- Locker Information
- Workspace Booking - Deskbird

- **Health & Safety Guidelines**

- **Restaurant/Coffee Shop**

- **Other facilities**

- **Office Etiquette**

General Information

By Car/Motorcycle :

Google Maps Link :

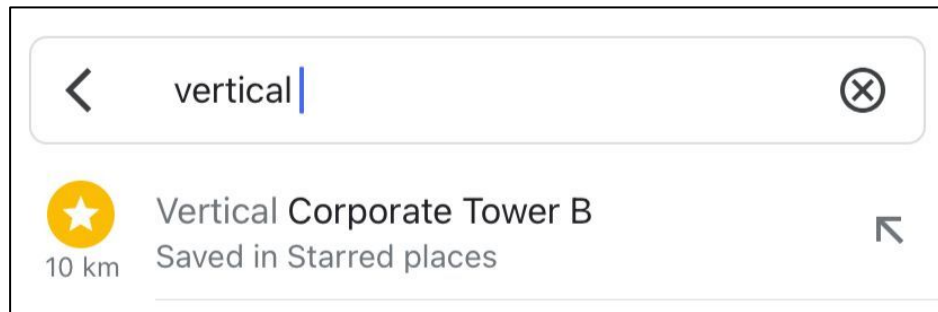
- <https://goo.gl/maps/6c7jghngct8GvYNbA>

By Public Transportation :

Nearest Station:

- LRT University - 1.1km (15 minutes walking)
- LRT Kerinchi - 1.5km (You can use the skybridge, 15-20 minutes walking)
- KTM Angkasapuri - 2.1km (25-30 minutes walking)

Or you can click this link: [Getting Here | Bangsar South](#)



Suite 11-01, Level 11 Vertical Corporate Tower B, Avenue 10, The Vertical, Bangsar South City, No.8, Jalan Kerinchi, 59200 Kuala Lumpur

General Information

Parking Rates

Car:

Monday to Friday, 12.00m to 5.59pm

First Hour - Rm 2.00

Every Subsequent Hour - Rm 2.00

Monday to Friday, 6.00pm to 11.59pm

Flat Rate - Rm 2.00

Saturday, Sunday & Public Holiday, 12.00am to 11.59pm

Flat Rate Rm 2.00

Motorcycle:

Per Entry - Rm 1.00

Additional Information

Lost Ticket - Rm 50.00

Payment Method - Touch 'n Go,
Visa/Mastercard, Cash

General Information

Parking Rates - Season Pass

Car:

Reserve Parking (Level LG) - Rm 230.00/per month

Floating Parking (Below B1) - Rm 130.00/per month

Motorcycle

Parking - Rm 30.00/per month

Payment Period - Quarterly

- January - March
- April - June
- July - September
- October - December

General Information

Parking Rates - Season Pass (How to apply)

Link to apply for season parking - <https://unitedcarparks.com>

- Season parking application will be processed within 5 days

Deposit

Car - Equivalent to 1 month parking fees

Motorcycle - Rm 80.00

Application between 1st - 15th will be charged full month

Application between 16th - month end will be charge half month

- E.g if you subscribe starting mid June (i.e. 16 June), you are required to pay ½ month + 1 month deposit
- E.g if you subscribe starting 1st July, you are required to pay 3+1 (3 month payment period (quarterly) + 1 month deposit)

For new application:

- Please use your Setel email
- You will receive an email to perform your season parking payment
- Upon completion of payment, you may walk in to the carpark office at B1 (9am to 5pm) to collect your season card.

Where to Park ?

How to get to the right car park (nearest to lift lobby):



Where to Park ?



- Turn left when you see this sign

Where to Park ?

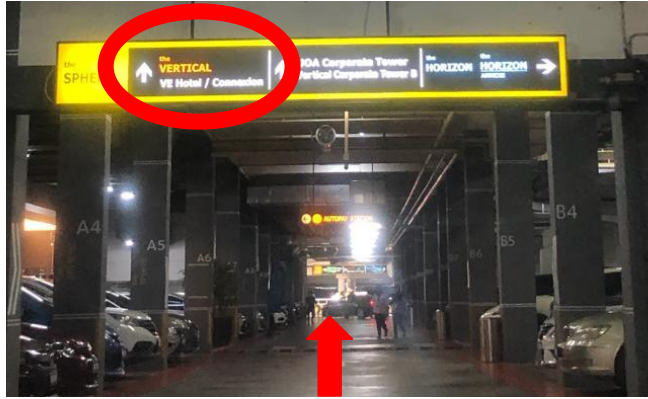


- Drive straight to the parking area which on the left side.



- Season parking (Level B2 and below) / Visitor parking (Level B1)

Where to Park ?



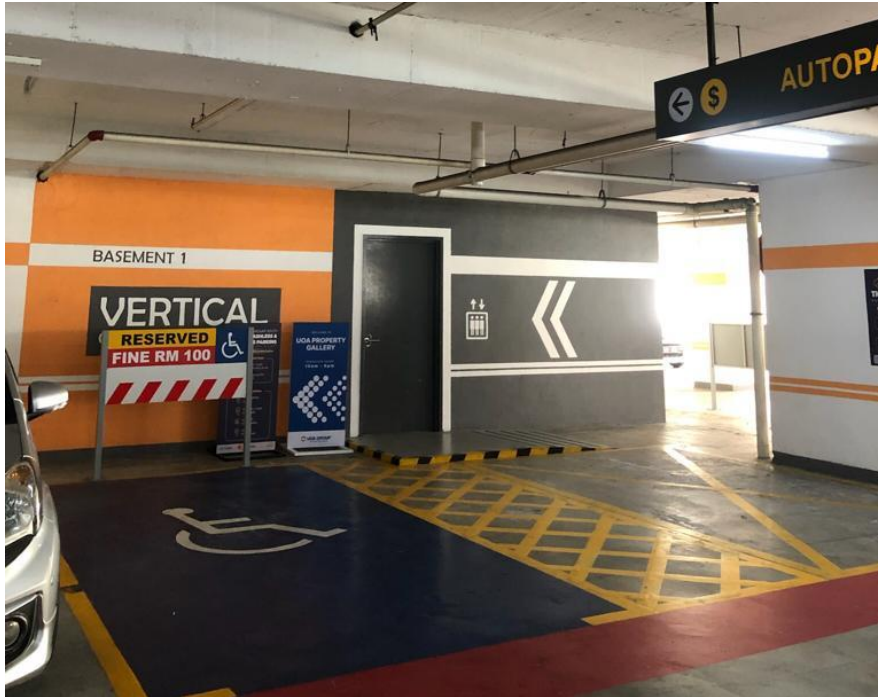
- Follow the signage “The Vertical”
“Vertical Corporate Tower”

Where to Park ?



- Follow the signage “UOA Corporate Tower” “Vertical Corporate Tower B”
- Once you reach here, you may find parking nearby

Where to Park ?

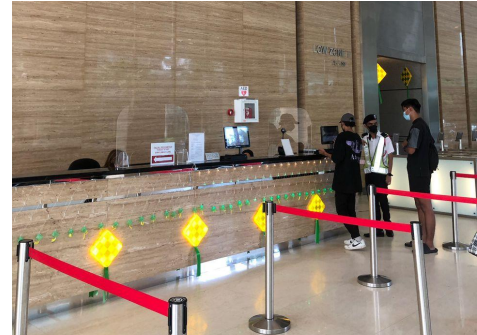


- Take this lift to Lobby (Vertical Corporate Tower B)

Building Access Information

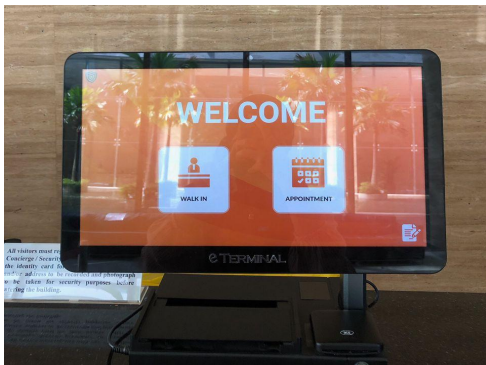
How to enter the building: Vertical Tower Corporate B

- Make sure you are at the correct tower (Setel logo outside building)
- You will have to register face ID during every visit until building access is granted by HR
- Please bring your **original** NRIC/Passport each time



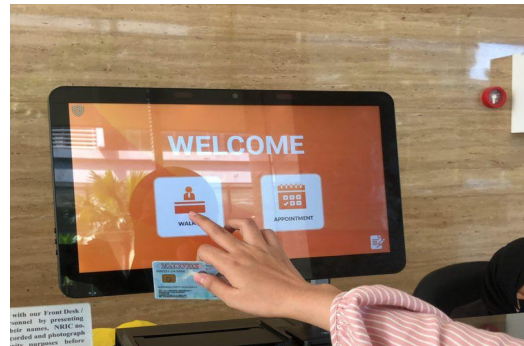
Building Access Information

Steps Register as Visitor:



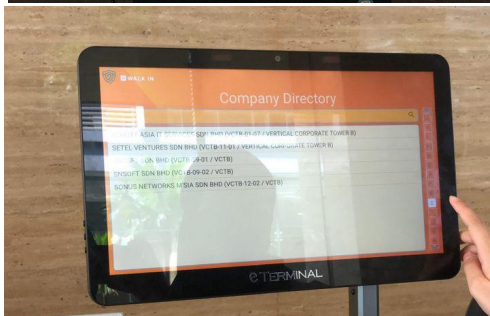
Step 1

- Find this Kiosk at the lobby



Step 2

- Choose walk in option



Step 3

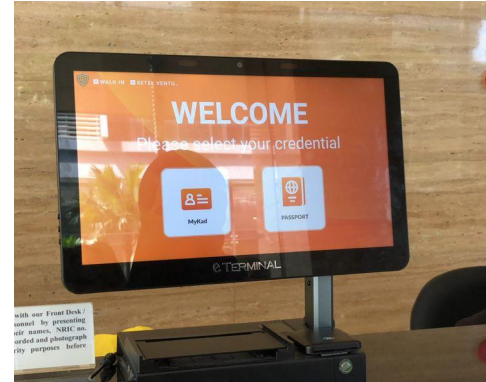
- Search 'S' on the right side and click Setel Ventures Sdn Bhd

Building Access Information



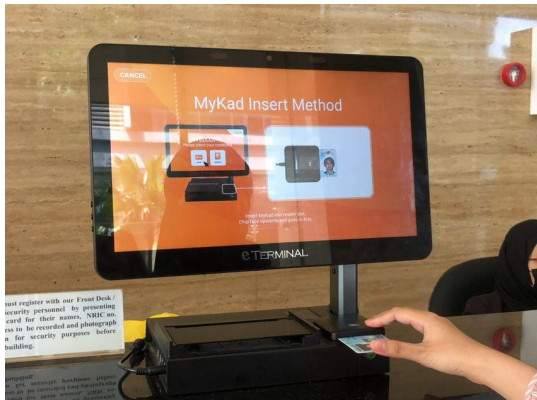
Step 4

- Enter your phone number



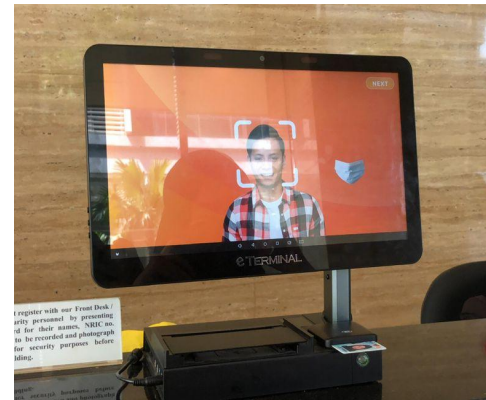
Step 5

- Choose MyKad / Passport



Step 6

- Insert MyKad



Step 7

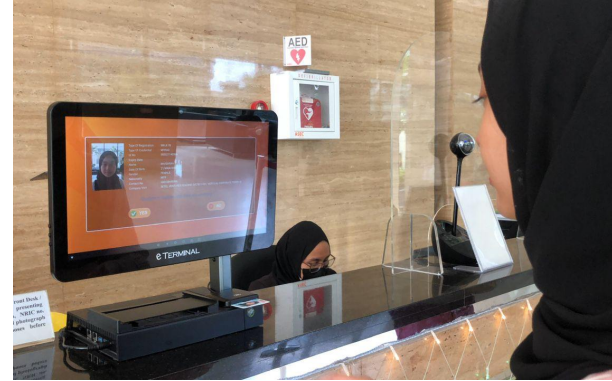
- Remove your mask for the facial recognition process

Building Access Information



Step 7

- Adjust your face until its detected



Step 8

- Done !
- You can now enter the building using face recognition with mask on